

Madison Academy

Student – Parent Handbook

Grades 7-12



**325 Slaughter Road
Madison, Alabama 35758**

2017-18 School Year

THE MISSION OF MADISON ACADEMY

To provide a quality education in a Christian environment that will help students grow in wisdom and stature and in favor with God and man.

A Christian education provides each child with an understanding of himself/herself in relation to God and the world in which he/she lives. Our goal is to meet the needs of the individual child so that he/she can live a life that will please and glorify God.

We will seek to provide opportunities that help develop Christian attitudes. We wish to lead the child to the knowledge and understanding needed to live by and perpetuate the ideals upon which our nation was founded. We believe Christian and American ideals go hand-in-hand.

We will work to provide high quality learning experiences and will be honest in the evaluations of our students and of ourselves.

We will strive to relate Biblical principles to everything that is taught, making these principles relevant to the students' lives now, as well as in the future. To reach our goal, Christianity must permeate the classroom and all school-sponsored activities.

This student-parent handbook outlines boundaries and expectations designed to provide a safe, encouraging, and harmonious environment in which each child can learn and flourish. It is your responsibility as parents to instruct your child(ren) at home concerning the importance of protecting their privilege to attend Madison Academy by pledging to observe the guidelines we have established. Please review it carefully, and if you have any questions, please feel free to discuss them with us.

Thank you for choosing Madison Academy. Our staff, faculty, and volunteer board of directors strive to faithfully administer the Lord's work at MA in keeping with our mission, and we look forward to serving your family in God's name.

**The Administration and Board of Directors
Madison Academy**



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Introductory Information

NON-DISCRIMINATION STATEMENT

Madison Academy is a Christian school open to any qualified student without regard to race, religion, sex, color, national or ethnic origin, or physical handicap. In a manner consistent with all applicable laws and regulations, it does not discriminate on the basis of race, religion, sex, color, national or ethnic origin, or physical handicap in the administration of its educational policies, programs, and activities except where necessitated by specific religious tenets held by the institution.

ACCREDITATION

Madison Academy is fully accredited by AdvancEd (formerly SACS) and by the National Christian School Association (NCSA). Accreditation is maintained through meeting rigorous standards, showing progress on a school improvement plan, submitting annual reports, conducting a self-study, and hosting an on-site peer review committee visit every five years.

RESOLUTION OF CONCERNS

As with any organization, concerns, complaints, and conflicts will arise from time to time among individuals in the school community. Using Matthew 18:15-17 as a guide, the following policy is established for the MA community in order to resolve complaints or make suggestions for changes to school policies:

First: Go to the person with whom you have a disagreement and attempt to resolve the issue. Any student complaint should be taken directly to the most relevant teacher, and guidance will be given to pursue a path of resolution. Students are never required to confront alone the individual with whom they have a grievance; in this case, it is recommended that the student seek the assistance of one of the school's guidance counselors regarding this meeting.

Second: If an adult has addressed the concern directly with the other involved individual and the concern is still unresolved, then he/she is encouraged to take the issue to the next level of authority as outlined below. If the concern is still unresolved at that level, please continue to proceed through each level as outlined below:

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1. If no resolution is found, take your concern to the appropriate Upper School Principal.
2. If you do not find satisfactory resolution there, raise the issue with the school president.
3. After addressing it with the school president, you may address your concern to the Board of Directors, if you still need assistance.

Order of process: Peer Parent → Teacher/Staff → Principal → President → Board

In order to elevate a concern to the Board level, parents/guardians should submit their concern in writing to the Chairman of the Board. Written concerns should be no more than one page long; should summarize the issue at hand, the parties involved, and the desired resolution; and should be signed and dated by the submitter. The Chairman of the Board will notify you of the anticipated course of any investigation, hearing, or closure of the issue. The Board will respond in writing after the issue is addressed. Written responses will be considered private, and closure will be documented in confidential Board files.

Please note that the Board will neither review anonymous complaints nor intervene in the issues where the concern is clearly addressed in published policies. The Board also recognizes the rights of all Madison Academy employees to be advised of complaints against them. The Board will not review a concern if one of the parties involved is not part of the MA family. Complaints alleging violations of the law will be reported to the appropriate civil authorities.

CHILD ABUSE AND COOPERATION WITH GOVERNMENTAL AUTHORITIES

We take our responsibilities to report suspected child abuse, neglect, and abandonment seriously and will cooperate with governmental authorities in connection with their investigations. If you have any questions regarding the school's mandatory reporting obligations, please consult with the school President or Principal.

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CHILD CUSTODY

In cases where parents are divorced, an affidavit of the court will be supplied to the school office in order to document the official custody arrangements regarding children enrolled at MA. Upon request, the school will provide school records to both parents UNLESS supplied with official documentation prohibiting such. It is the parents' responsibility to provide the school with updates. ONLY the custodial parent will be allowed to check out a child from school unless the school has been otherwise notified in writing by the custodial parent. All students must live with at least one parent or an official guardian. Students may not live alone or with friends.

COMMUNICATION

It is the responsibility of parents/ guardians and students to stay informed of any changes in MA policies and procedures. To assist with this, Madison Academy offers several communication resources for the MA family, which are listed below.

Web Page – www.macademy.org

MA hosts an extensive Internet website. It offers online shopping tools for buying Spirit Wear. It will keep you current on events, dates and locations with an invaluable calendar tool, highlighting many of our campus activities. It has links to exciting athletic and club pages and is your gateway to subscribing to email news. Be sure to check it regularly at www.macademy.org.

E-News

The Board of Directors of Madison Academy has authorized **E-News**, MA's email subscription newsletter service, as the formal means of communication for all up-to-date information about Madison Academy. Parents and guardians are expected to subscribe to this service in order to ensure that they have the very latest MA information. Families without access to email should contact administration, and we will honor alternative forms of communication in cases regarding formal notification of policy issues. Otherwise, administration and the MA board will rely on E-news as the school's official communication tool. We ask that all MA families take advantage of this tool by logging on to www.macademy.org, clicking on the E-News icon, and following the instructions for subscribing to MA E-News.

RenWeb

RenWeb, our school management system, offers parents and guardians access to their child's grades. Parents can monitor posted homework assignments, turn-ins, and check grades, which are updated weekly. It is the responsibility of the family to monitor grades. Any families having problems logging into their RenWeb accounts may contact the Upper School office for assistance.

Scheduling Meetings with Faculty/Staff

Walk-in appointments disrupt the planned workday and do not allow for appropriate preparation of information that can add to the success of the conference. We ask that parents not attempt to engage our faculty in student-specific dialogue in the mornings before school. During this time our teachers are preparing for classes and tending to administrative assignments such as hall duty, parking lot observation, copying tests, etc. Instead, if you need to meet with a faculty member, please schedule a time to see him/her during his/her planning period or after school. If you need to meet with a staff member, such as the principal or guidance counselors, please contact the Upper School support staff in the central office to schedule an appointment. Following common business etiquette practices and calling to schedule meetings will allow us to give your issues our full attention.

E-mailing Staff

As part of routine email correspondence, we have challenged our faculty and staff to acknowledge parent emails within one school day and to act upon them within three school days. Please be patient with our staff and give them time to process the huge load of incoming communication they receive. Understand that they need time to investigate your requests before being expected to act. However, if after three school days, you feel your issue is not being effectively pursued, please let the central office support staff know. They will guide you in determining how to elevate your concern to the next appropriate level. At MA, we pride ourselves on our open door policy and encourage parents to get involved and communicate with us regularly. We simply ask parents to recognize basic business etiquette in scheduling meetings and handling correspondence.

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CONFIDENTIALITY

Counseling provided by our guidance counselors and teachers is confidential. Information obtained during counseling sessions will not be disclosed to any outside persons or agencies except when required by law (e.g., where there is reasonable suspicion of abuse of children, where the student presents the potential for harm to another or him/herself, etc.). As part of the counseling process, a counselor may consult with or receive supervision from another counseling professional.

SCHOOL HOURS

School hours for a regular school day for grades 7-12 are from 8:00 a.m. to 3:15 p.m. The building will be officially opened by 7:00 a.m. each day. On a regular school day, the Upper School office is staffed from 7:30 a.m. to 4:00 p.m. Please call the school office if you have a need to conduct school office business outside of these times.

Students who are not involved in organized after-school programs should make arrangements to leave the campus by 3:30 p.m. After-school supervision is provided from 3:30 p.m. until 5:30 p.m. for students in grades 7-12 (see the school office for the fee and registration).

All students involved in organized school activities before or after school hours or on weekends will be under the direct supervision of a sponsor, teacher, or coach.

CLOSED CAMPUS

With the exception of seniors during lunchtime, Madison Academy is a closed campus. Students are not authorized to take cars off campus during the school day. Parents who request students to leave the campus should be aware that the students are not under the school's supervision during those times. **Students who leave for any reason will check out at the Upper School Office.** Students will not be permitted to check themselves out without parental permission.

GUESTS ON CAMPUS

Parents and Grandparents may visit Madison Academy during the school day. A visitor's pass is received from the school office. Other guests should have prior administrative approval to visit on campus during the school day (including lunch time).

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Please make arrangements with the Upper School Office no later than the day prior to the visit. Failure to do so may result in the guest not being allowed to visit. Typically other school-age friends will not be allowed to visit on campus during the school day unless they are prospective students. Prospective students may visit during the school day; see the dean of students to make arrangements.

CHAPEL

Chapel is a time when students, faculty, visitors, and parents come together to pray, sing, listen to speakers, and edify one another. Students are expected to participate and not be a distraction to others. Anyone violating this policy will be disciplined appropriately. Eating or drinking is not allowed in chapel. Classroom cell phone/electronic equipment policy also applies during chapel time. Chapel attendance is required.

PARENTS' CLUBS

- LAMA (Ladies Association of Madison Academy) – provides support for the school through fundraising, volunteer efforts, and fostering friendship among women interested in Christian education.
- Athletic Booster Clubs – each sport has a booster club that assists in raising funds to buy equipment, pay officials, help with athletic facilities, etc. For more information on sport booster clubs, please refer to the MA Athletic Handbook, found on the MA website.
- Music Booster Club – provides volunteer assistance and fund raising support for the band and choral departments.
- Drama Booster Club – provides volunteer assistance and fund raising for the drama department.

GENERAL SCHOOL PROCEDURES AND RULES

AFTER SCHOOL USE OF FACILITIES

Students are prohibited from using school facilities or equipment after school hours unless authorized by the school administration or under the direct supervision of an administrator, teacher, or coach. Note to student-athletes: Use of school facilities/equipment during the school year during non-school hours out-of-season may make the student ineligible by AHSAA rules.

CARE OF SCHOOL PROPERTY

A student is expected to pay for any property damage that is caused by his/her carelessness. Willful destruction of any property is subject to disciplinary action plus payment of damages.

CHECKING OUT OF SCHOOL PROCEDURE

The parent of the student should contact the office to check out their son or daughter. In other words a parent should not text their child and the student tell a teacher they are supposed to go check out.

CELL PHONE USE

Use of cell phones during class is not permitted. Cell phones that are taken to class are to be checked in with the teacher at the beginning of class; it is the student's responsibility to check the phone in and collect it at the end of class. Cell phones that are not checked in but visible after the start of class will be taken up and held in the office until the end of the school day.

FIELD TRIPS

From time to time, teachers arrange field trips for their classes. All regulations regarding the responsibilities of students while in school are applicable when on field trips or any school-sponsored activity. Required paperwork should be turned in upon the set deadline. Transportation arrangements should be followed to ensure proper student safety. Only grade level students may attend (siblings are not allowed to participate).

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GYM USE

No student is to be in the gym (including gym lobby, dressing rooms, weight room, etc.) except when involved in a P.E. class, athletics or a game—and only then with supervision. Only those involved with athletic practice are to be in the gym after school or when school is not in session. Use of gyms should be scheduled through the athletic director. Use of gym will be subject to the Gym Use Policies (see athletic director for details).

HONORS RECOGNITION

Excellence in academic achievement, athletic accomplishments, leadership, and service is recognized through many venues at all grade levels throughout each school year. The following are criteria for five of the highest honors presented in senior high at Madison Academy.

Valedictorian Award - given yearly to the graduating senior with the highest grade point average for academic subjects for grades 9-12. To be eligible for this award, the student must qualify for the Advanced Academic Diploma and have been enrolled at MA since the beginning of the senior year. Determination is made after completion of the first semester of the senior year.

Salutatorian Award - given yearly to the graduating senior with the second highest grade point average for academic subjects for grades 9-12. To be eligible for this award, the student must qualify for the Advanced Academic Diploma and have been enrolled at MA since the beginning of the senior year. Determination is made after completion of the first semester of the senior year.

Honor Graduate – is given yearly to each graduating senior earning an overall average of 90 or above in academic subjects in grades 9-12.

Mr. and Miss Madison Academy – a male and a female student selected annually during the first semester by the high school faculty and senior class for exhibiting the ideals of Christian behavior and citizenship. All eligible candidates must have completed their entire 10th and 11th grade years at Madison Academy with no conduct

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grade of “3” or less and no record of serious discipline problems made inside or outside of school. Each candidate must have an overall academic average of at least 80.

Students of Distinction – During the first semester of each year, the Madison Academy faculty and administration votes on 11th and 12th grade students who exemplify outstanding scholarship, citizenship, character, leadership, service to others, and potential for future leadership

HONOR SOCIETIES AND SERVICE GROUPS

Campus organizations for students include the National Honor Society, Mu Alpha Theta (Math Honor Society), Student Government Association (SGA), Spanish Honor Society, Spanish Club, Anchor Club, and Fellowship of Christian Athletes. All of these organizations require students to meet scholarship and character requirements.

INTERNET, SYSTEMS, AND DEVICE USAGE POLICIES

Internet access provided to Madison Academy students, teachers, and staff is to promote educational excellence by facilitating resource sharing, innovation, and communication. The use of the Internet should be in support of education and research and consistent with the educational mission of Madison Academy. All persons using the school’s computers, the school’s computer network, or personal computers on school property or over the school’s network are required to abide by the following rules. While the school monitors Internet usage on campus, parents are responsible for teaching sound, safe, responsible Internet practices and for implementing them in the home setting. Responsibilities come with the use of the Internet. Violations of the following guidelines may result in the revocation of access privileges and possible disciplinary responses. Please read the following carefully.

Responsible Use:

- Be polite. Use appropriate language. Remember that you are a representative of Madison Academy on a non-private system. The use of vulgarities, swearing, or any other inappropriate language is forbidden. You may be alone at your computer, but what you say and do can be viewed globally.

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- Accessing the accounts and files of others is prohibited. Respect the privacy of other users. For example, users shall not intentionally seek information on; obtain copies of; modify files, other data, or passwords belonging to other users; or represent themselves as another user unless explicitly authorized to do so by that user. Using someone else's password or posting a message using someone else's log-in name is a form of dishonesty and will be treated as such. Misrepresenting the identity of someone else through technology is prohibited (e.g., doing an assignment on the computer for someone else). Identity theft is prohibited.
- Respect the integrity of computing systems. For example, users shall not intentionally introduce, develop, or attempt to develop programs that harass other users, infiltrate a computer or computer systems, and/or damage or alter the software components, a computer, or computing system.
- Keep all pornographic, offensive, defamatory, or illegal material or files dangerous to the integrity of the network from entering the school via the Internet.
- Hate mail, harassment, discriminatory remarks, and other antisocial behaviors are prohibited.
- Illegal activities of any kind are strictly forbidden.
- Report any misuse of technology to any administrator or any teacher.

Internet Safety: Students should never give out personal information (address of school, date of birth, social security number, credit card number, etc.) over the Internet. Students should also not meet with someone they have contacted on-line without prior parental approval. Safety is the responsibility of the parent and student. The school is not liable in any way for the irresponsible acts on the part of the student.

Pirated Software: Respect the legal protection by the copyright and license laws of programs and data. The term "pirated software" refers to the use and transfer of stolen software. Commercial software is copyrighted, and each purchaser must abide by the licensing agreement published with the software. There is no justification for the use of illegally obtained software. The school will not, in any way, be held responsible for a student's own software brought to school for personal use.

Chat Rooms, E-Mail, Instant Messaging, and Social Networking Sites: The school's filtering software has been set to block chat rooms and social networking sites. Their use while on campus or while using school equipment is prohibited. At any time (whether or not using school technology), students are prohibited from making, distributing, or posting any materials that are obscene, libelous, or slanderous. Students are also prohibited from making any comments that imply a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or the substantial disruption of the school's orderly operation. In addition, any person who believes that he/she has been harassed or threatened by any of these methods of communication should immediately report the concern in accordance with the school's No Harassment/No Bullying Policy (p. 14). Students should also be aware that teachers and administrators periodically check such sites and may determine that off campus behavior violates the school conduct code. Additionally, making disparaging or negative comments about the school, administration, or faculty member in a manner that is disruptive to the school's mission will be addressed as a disciplinary matter.

Off-campus student expression, including but not limited to student expression on off-campus Internet web sites, is generally constitutionally protected but shall be subject to discipline when such expression poses a direct threat to the safety of students or school personnel. Conduct of a student off campus that, for any reason, materially disrupts the class day or involves substantial disorder or invasion of the rights of others is not protected by the constitutional guarantee of free speech.

Viruses: Every effort is made by the school to keep our system virus-free. Even with the best techniques, however, computer viruses can be transmitted to and from any computer. The school is not responsible for the transmission of any virus or for damage suffered from a virus.

Computer Care: Members of the school community will not abuse, tamper with, or willfully damage any computer equipment, use the computer for other than appropriate work, or bring food or drink into any computer area. Any intentional acts of vandalism will result in discipline, and students will be held responsible for replacement or repairs.

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Reporting Requirements/Discipline: Any student who accesses inappropriate material on the Internet, or who receives harassing, threatening, or inappropriate materials via e-mail or on the Internet, should immediately report the concern to the teacher who is supervising the activity or to an administrator so that the situation can be investigated and addressed appropriately. Students who violate any aspect of this Computer and Systems Usage Policy will be subject to appropriate discipline and loss of computer and/or Internet privileges.

School's Right to Inspect: Madison Academy, through its designated representative(s), reserves the right to access, read, or delete any information stored on the network. Individual access to the Madison Academy computer information system may be monitored. This includes student work, e-mail, or other files on the network. Whether certain acts are inflammatory, harassing in nature, sexist, racist, obscene, or pornographic shall be determined by the Principal or his/her designate and disciplinary action may ensue. Do not assume that any messages or material on your computer or the school's systems are private.

Responsible Use of Device:

Students that have a Madison Academy laptop or iPad assigned to them are required to adhere to all provisions and conditions set forth in the Responsible Use Policy, signed during enrollment/re-enrollment. (See the Responsible Use Policy on the school website.) Any violation of this policy will result in disciplinary action, including the possibility of the loss of technology privileges. Students are to report any known violations of this policy to appropriate administrative staff members. Any infractions of the Laptop and iPad Rules and the Responsible Use Policy may result in limitations imposed on the student's technology use. **Madison Academy takes no responsibility for violations conducted on school computers, laptops and iPads and/or materials stored on computers, laptops, or the network.**

Madison Academy has the capability, via third party software, to utilize the camera system on the MacBook, but will only exercise this capability with the full notification and agreement of the parent or guardian of the child. An example use of this capability would be to recover a stolen laptop—verify these paragraphs with Tissue

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Laptop and iPad Rules:

- No unattended laptops or iPads
- No laptops or iPads in the Cafeteria during lunch hours
- No laptops or iPad left exposed in cars
- No use of laptops or iPads in the restrooms or the locker rooms
- No markings or stickers on the laptop or iPad itself
- No inappropriate screen savers and/or backgrounds
- No abuse of laptops or iPads
- No unauthorized email during class (unauthorized email is email that does not involve school or school-related activities and email that is a distraction to study)
- No unauthorized game-playing during the school day
- No ichatting and/or Internet shopping during the school day
- No watching movies during the school day
- No sharing of music over the school network
- No using proxies to get to blocked sites
- No using emails of an abusive or harassing nature-no cyberbullying
- No mass emails
- No loaning/borrowing of another student's or teacher's laptop or iPad

Consequences for laptop or iPad violations: Consequences will be determined by a Technology Disciplinary Committee made up of the Principal and members of the IT staff. The consequence(s) will fit the infraction; possible consequences include:

- Loss of technology privileges* for up to one week and a letter to parents
- Loss of technology privileges* for up to one month and a meeting with the parents
- Loss of laptop or iPad and suspension from school.

* Loss of technology privileges includes, but is not limited to, the loss of iTunes, the DVD player, iPhoto, iChat, GarageBand, mail, and browsers, i.e., recreational applications.

Note: Damaged or stolen laptops or iPads will require an incident report signed by a parent and submitted to the IT department before a loaner is issued.

ITEMS NOT ALLOWED AT SCHOOL

The school is not responsible for personal non-school items brought on campus at any time. Knives, water guns, matches, cigarette lighters, laser pointers, and other items of a disruptive nature are not allowed at Madison Academy without special permission of the teacher and Principal. Other items may be barred as deemed appropriate by the Administration. Teachers may bar certain items from their room at their discretion. Book bags, lunch boxes, etc., must not have any inappropriate writing, symbols, or pictures. Possession of a weapon is not allowed and is grounds for immediate expulsion.

LOCKERS

Each student will be assigned a locker. Students will requests approval from the office for a locker change. Items of value should not be left in lockers. The school will not assume any responsibility for loss of locker contents. Locks may be used. Locks may be obtained for a \$5 fee from the office. The lock may be returned in working condition at the end of the school year for a refund. If the lock is not returned, the fee is kept and the lock becomes the property of the student. Locks other than locks issued by the office will be cut off. The outside of lockers should be kept free from pictures, posters, stickers, etc. All items or pictures inside the locker will conform to the principles in the handbook. The administration reserves the right to check lockers periodically and remove inappropriate items. Student book bags and athletic bags should be kept in a locker; they are not to be left on the floor in the hall.

LUNCHROOM

Students are expected to eat lunch in the cafeteria. Students have the choice of either purchasing a school lunch or bringing their own lunch. Each student eating in the cafeteria should deposit all litter in wastebaskets and leave the floor, tables and chairs in a clean condition. Students are to go to and remain in the lunchroom during their assigned lunchtime.

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MEDICATIONS

All prescription medication should be in the original container with the student's name clearly marked. School staff cannot administer any medication without a completed Prescribers/Parent Authorization (PPA) form. According to the Alabama State Department of Education, this is the only form the school can accept. These forms can be obtained by visiting [https://www.alsde.edu/sec/pss/Health Documentation/PPA_revised 5-2014.pdf](https://www.alsde.edu/sec/pss/Health%20Documentation/PPA_revised_5-2014.pdf)

Non-Prescription, Over-the-Counter drugs are not provided by Madison Academy. Some over-the-counter medications such as Tylenol, Advil, Antacids, cough drops and allergy medication can only be administered after parental permission has been provided via RenWeb medical. Each family is responsible for completing and updating the RenWeb medical section for each student enrolled at Madison Academy.

Immunization Requirements

Students entering school must present a valid Alabama Certificate of Immunization (IMM-50) or exemption. Students in grades 1-6 must have proof of Varicella vaccine or verification of having had the chickenpox virus.

Students entering 6th grade must have an updated IMM-50 verifying they have had a 6th Tdap immunization.

Allergies

- A completed Physicians Order for Allergies at School is required annually.
 - o If orders are not made available to the nurse, the parent/guardian will be required to administer necessary medications to their child. This is a state guideline, and no exceptions will be made.
 - All food allergens must be divulged to the school nurse.
 - A Prescriber/Parent Authorization form must be completed and on file.
 - All need medication/epi-pens must be within the expiration date listed.
- *****For any other health concerns or needs, please see Nurse Kristi*****

SENIOR LUNCH PRIVILEGE

Seniors are allowed to leave campus for lunch on Fridays. On Fridays they will be dismissed for lunch 10 minutes early and they will be allowed to return 10 minutes late; their lunch period will be 40 minutes long. Seniors will not be allowed to leave early,

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and are to not be tardy when they return. Students who are tardy more than five times will forfeit their senior lunch privilege for the rest of the semester. Students that are younger than Seniors are not to leave for lunch. Doing so will result in disciplinary action against all students involved.

STUDENT DRIVING PRIVILEGE

Students must register cars with the office and obtain (for a nominal fee) a parking sticker to be placed in the lower right hand corner of the windshield. Upon arrival at school, students will park their cars and not return to them until school is out unless permission from a staff member is granted. **Students should drive slowly on school grounds and park only in their designated parking space.** Student privileges to drive and/or park on school grounds may be revoked for any of the following reasons:

- Parking in staff areas or undesignated parking areas (handicap, double parking)
- **Unsafe driving**—formal complaints may be filed with the city police department in addition to loss of Madison Academy parking privileges.
- Failure to follow staff members' directions concerning parking, returning to car, etc.

TEXTBOOK USE

The student is responsible for maintaining his/her textbooks. Fines will be assessed by administration if the material is lost, damaged, or defaced.

TEXTBOOK/SUPPLEMENTAL READING SELECTIONS

Careful consideration is given to all textbook and supplemental reading selections. It is our policy, when objectionable subject matter is found in some books, to help our students reach a mature, Christian attitude in dealing with such. We strive to relate Bible principles to everything that is taught, making these principles relevant to the students' lives now, as well as in the future.

The textbooks at Madison Academy have been chosen after careful review because of their overall academic strength and coverage of the topics. However, most of our textbooks are the product of secular publishing companies and are not written from a Christian worldview. Therefore, not all the views in the textbooks are consistent with a Biblical view of God as the Creator and Sustainer of the creation and of life itself. In

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those areas where the textbooks might be in conflict with this Biblical understanding, the class instructor will balance the textbook discussion with this Biblical perspective. We believe all truth is God's truth. Further, it is the school's belief that a student's faith is actually strengthened by studying from a secular textbook within the Christian school classroom so that the student can understand that man's wisdom truly is foolishness when in opposition to God's truth (cf. 1 Corinthians. 1:18-25).

UNAUTHORIZED STUDENT BODY EVENTS

Unauthorized student body events are not protected by Madison Academy liability insurance. An example of this would be senior (or any grade) skip day. Consequently, Madison Academy prohibits events of this nature and may pursue any and all penalties available against participating seniors. There will be no authorized student skip days.

WEATHER

During a weather-related emergency, we will announce any closings or delays on TV (Channels 19, 31, 48) and through MA ENews and Parent Alert.

CODE OF CONDUCT

Madison Academy students will agree to do what is right, to speak the truth, and to strive for integrity in all that they do. A Madison Academy student will not be involved in lying, cheating, stealing, or any other behavior that is in opposition to the school's commitment to Christian principles. Students who vary from this path of honor will accept the correction from others and the established consequences of the school.

As a private Christian School, Madison Academy reserves the right to deny admission to any student. Further, Madison Academy reserves the right to ask a student to leave when the administration/Board of Directors believes it is in the best interest of the school; this also includes the right not to allow a student to return for the next school year.

ACADEMIC HONESTY

The following descriptions have been adapted, in large part, from the work of Northwestern University in its policy on Academic Integrity. **Academic dishonesty is a major offense, so a student should expect a steep consequence, including a zero on the assigned work. If a student establishes a pattern of academic dishonesty (defined as more than one offense), a parent conference may be required and serious consequences will be incurred i.e. suspension from school (zeroes for all classwork missed), suspension from extra-curricular activities, behavior contract, etc.**

Cheating: Cheating is using unauthorized notes, study aids, or information on an exam; altering a graded work after it has been returned, then submitting the work for re-grading; allowing another person to do one's work and submitting that work under one's own name; submitting identical or similar papers for credit in more than one course without prior permission from the course instructors. A student who gives his/her work to another student to copy is considered guilty of cheating, as well as the student copying the work.

Plagiarism: Plagiarism is submitting material that in part or whole is not entirely one's own work without attributing those same portions to its correct source(s). Diana Hacker's A Writer's Reference states: "To be fair and ethical, you must acknowledge your debt to the writers of any sources you use. If you don't, you commit plagiarism, a serious academic offense. Three different acts are considered plagiarism:

1. Failing to cite quotations and borrowed ideas,
2. Failing to enclose borrowed language in quotation marks,
3. Failing to put summaries and paraphrases in your own words

Obtaining an Unfair Advantage: Dishonesty is inherent in gaining an unfair academic advantage. Such actions include the following: stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor; unauthorized collaboration on an academic assignment; retaining, possessing, using, or circulating previously given examination materials without

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permission; otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over another student's academic work.

Aiding and Abetting Academic Dishonesty: When a student provides material, information, or other assistance with knowledge that such aid could be used in any of the violations of Academic Honesty, that student is guilty of Academic Dishonesty. Further, providing false information in connection with any inquiry regarding academic integrity or failing to provide information in such an inquiry is also considered aiding and abetting Academic Dishonesty.

Unauthorized Access to Computerized Academic or Administrative Records or Systems: Viewing or altering computer records, modifying computer programs or systems, releasing or dispensing information gained via unauthorized access, or interfering with the use of availability of computer systems or information is a violation of the school's Academic Honesty policy.

ATTENDANCE POLICIES

Madison Academy understands the importance of developing the trait of being on time and having good attendance and believes the school can help teach these traits. Good attendance is necessary for maximum benefit and is the responsibility of the student and the parents. Class participation, interaction, teacher explanations, and other in class activities cannot be "made up." There is a direct relationship between strong attendance and class success. Students having good attendance generally achieve higher grades and enjoy school more.

This policy has been developed to encourage good attendance and help develop good time management habits that will benefit the student for life.

Excused Absences

- All school-related absences (to include college visits for juniors and seniors), doctor's excuses, and absences due to extenuating circumstances (as determined by administration) will be excused. **Doctor's notes should be submitted within three (3) days after returning to school, or the absence will be counted as an unexcused absence.**

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- Five parent notes will be excused, per semester. If a student is absent for three or more consecutive days, the student should provide a doctor's excuse (unless the absence is planned and pre-approved--see below). A parent note should be turned in within three (3) days after returning to school, or the absence will be counted as an unexcused absence.
- **More than five absences**, whether planned or unplanned, will be unexcused without a doctor's note or evidence of extenuating circumstances. Administration will use discretion to determine whether the absence is excused.
- All makeup work for excused absences, whether planned or unplanned, including tests, homework, projects, and written assignments, should be made up within 2 subsequent class meetings. When work is assigned in advance of the absence the teacher has discretion of when this work is due.
- Planned absences--family trips, travel ball play dates, etc-- should be submitted to administration no less than one week before the absence(s). Students who communicate planned absences in advance have the advantage of coordinating makeup work with the teacher(s). Teachers have the prerogative to require that makeup work be completed in advance of the absence(s).
- College visits--juniors and seniors are allowed three (3) days per year to visit various colleges and universities--should be submitted to administration no less than one week before the scheduled visit. Teachers have the prerogative to require that makeup work be completed in advance of the absence(s).
- For more specific requirements regarding make-up work of individual assignments, classwork, or tests, students should consult each teacher's class syllabus as it is considered the primary source of each teacher's expectations and practices.

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Unexcused absences

- For unexcused absences--more than five absences that are not school-related or excused by a doctor's note--students may receive a deduction for tests, homework, projects, and written assignments.
- After five unexcused absences, a student/parent conference may be required to discuss disciplinary actions i.e. (suspension-before, after or in-school) academic contract, suspension from extra-curricular activities or denial of invitation to re-enroll.
- There are no authorized "skip days" for seniors or any other group.

Tardies

- A student arriving at school more than 25 minutes late will be counted absent, and a parent note will be required for the absence to be excused. As noted above, only five total parent notes will be excused per semester.
- Five tardies to any particular class during the school day will count as one unexcused absence and may result in disciplinary action (see Discipline). As noted above, after five unexcused absences, a student/parent conference may be required to discuss further disciplinary actions.

Attendance Codes

- AU- Absence excused
- A1- Parent note 1, A2-Parent note 2, A3-Parent note 3, A4-Parent note 4, A5 - Parent note 5
- SR-School related
- CV-College
- EC-Extenuating Circumstance
- TU-Tardy Unexcused
- TE-Tardy Excused
- DR-Doctor Note

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SEMESTER EXAMS

Semester exams will be given in all academic subjects. Semester exams may be given in the nonacademic subjects (art, drama, chorus, band, and PE) at the discretion of the teacher. **All students will take exams for the first semester.** Second semester exams may be exempted based upon the following criteria:

- For students in grades 7 – 11, the student must have a grade of “A” in the class; seniors may exempt with a grade of “A” or “B” in the class.
- If the class is the second half of a full-year course, the student must have earned a “B” or higher the first semester.
- A Student can have no unexcused absence in the class

This semester exam exemption privilege may be revoked for individual students as a consequence for misbehavior, including punctuality (excessive tardies).

DRESS/HAIR CODE--School hours

Spirit Wear tops: Spirit Wear tops will be worn during the course of the regular school day. Spirit Wear tops— un-collared shirts, polos, sweatshirts, hoodies, dri-fits—will have an approved MA logo and be one of five approved colors: maroon, gold, white, grey, or black.

Coats and jackets worn during the school day should have the approved logo and be in one of the approved colors (maroon, gold, white, gray, or black). If a student wears a coat or jacket that is not in the approved colors and logo the outer garment should be placed in the student’s locker upon arrival to school.

Spirit Wear Bottoms: Students may wear khaki shorts or khaki pants that are closely matched to the standard uniform khaki color that is widely available. Khaki shorts, skirts, or skirts/dresses will be longer than finger-tip length when a student’s arms are extended fully down his/her sides.

NOTE: Sweat pants, jeggings or jean material are not allowed for 7-12

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Further Spirit Wear guidelines are as follows:

- All items of student dress should be modest and in good taste.
- Accessory items are not to hide Spirit Wear.
- Shorts should be properly fitted at the waist and their length cannot be altered.
- Items of immodest dress not permitted include, but are not limited to, the following:
 - Pants worn low to expose the midriff or underwear
 - Tight-fitting, form-revealing pants/shirts
 - Shorts hemmed or slit shorter than finger-tip length when arms are fully extended down the length of the student's sides
- No outer shirts are to be worn over Spirit Wear shirts.
- Student's sweatshirts and shirts **cannot** hang lower than spirit wear bottoms.
- No sagging or excessively baggy pants are to be worn.
- Boys' hair is to be neat and clean, and cut in a style where it naturally falls out of the eyes and off the collar. (administration reserves the right to ask the student to get a hair cut)
- Girls' hair is to be worn out of the eyes.
- Boys' and girls' hair color should be a natural hair color.
- Boys' and girls' should will not have a high style that distracting deemed by the faculty and staff.
- No hats, hair coverings, or hoods are to be worn indoors.
- No visible tattoos or body piercing (girls are allowed earrings; boys are not).
- No accessories that are cult, satanic, or gang related are permitted.
- No damaged Spirit Wear including frayed, torn, or stained clothing.
- No clothing or dress accessory is allowed that is deemed by the administration to be distracting to the learning environment or that represents Madison Academy in a negative way in the community.
- Spirit Wear should be worn under buttoned shirts and zippered jackets with full front openings.

“Friday Wear”: On each Friday, students are allowed to vary from their Spirit Wear, using the following guidelines:

- Should have approved MA logo

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- May be a t-shirt, sweatshirt, polo, or dri-fit in any color as long as it has been approved with MA logo
- Spirit Wear slacks/shorts should be worn

“Event Wear—Game Day Wear”: We recognize the benefit to overall school spirit and individual pride of involvement when students are allowed to wear attire that promotes and recognizes their participation in an event where they are representing Madison Academy i.e. athletics, arts, clubs, etc.

1. All “Event Wear—Game Day Wear” attire worn Monday-Thursday during the school year will be approved by the Clothing Committee. Proposed attire will have the approved MA logo and be one of the approved colors: Maroon, gold, white, gray, or black.
2. All groups will wear khaki shorts or pants that meet the guidelines noted above

“Special Assemblies”: In the event that there is a special assembly during school hours and students have permission to dress up for the event (awards days, game days, etc.), the apparel should not:

- Be revealing (no tank tops, spaghetti straps, off-the-shoulder, or sheer garments)
- Be immodest in length
- **Note: Any skirt or dress that is above the knee will be worn with leggings**

DRESS CODE--School events

Students who are dressed inappropriately at an extra-curricular school event may be barred from participating or attending. Guests of MA students are also expected to comply with the dress code.

Apparel worn to games, spectator events, or other extra-curricular activities should not:

- Be revealing or immodest (no short shorts, no sheer or low cut tops)
- Promote drugs, alcohol, or behavior that is inappropriate or against the behavioral standards of Madison Academy

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Homecoming Court and Junior-Senior Banquet attire should not expose:

- Cleavage
- The small of the back. (The back of the dress should fall no lower than half way between the natural waste line and the shoulder blades. This is approximately 3 inches above the natural waistline or 3 inches below the shoulder blades depending on the height of the young lady.)
- Chest or midriff
- Leg more than 3 inches above the crease at the back of the knee

If any questions arise, the Dress Code Committee designees will meet to review and approve garments for the Homecoming Court and Junior/Senior Banquet.

*Note: Administration reserves the right (but is not limited to) to send a student home to change into the appropriate spirit wear for the school day and/or to place the student in in-school suspension.

DISCIPLINE GUIDELINES

Madison Academy students are expected to be good citizens, maintain a wholesome attitude, respect their fellow students, and show respect for the administration, faculty, and staff.

Teachers will handle discipline problems in the classroom using appropriate disciplinary procedures (see individual teacher's syllabus for classroom expectations). For serious problems, the teacher will notify the counselor and/or administration, who will take appropriate action. If needed, a conference with the parents, teacher(s), student, counselor, and/or administrator will be arranged.

A parent(s) who disagrees with a discipline decision may request a hearing with the Upper School Principal within 5 days of the notification of discipline. If disagreement still exists after this meeting, the parent(s) may request a hearing with the Upper School Principal, the Assistant Principal, and the President within 5 days of the initial meeting with the Principal. If there is still dissatisfaction with the discipline decision, the parent(s) may appeal to the Executive Committee of the Board of Directors; however,

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suspension or expulsion penalties will remain in effect until the Executive Committee renders a decision, which is final.

Minor Infraction Examples (list not all inclusive):

- Disruptive behavior in the class or halls and/or improper behavior at school activities
- Display of affection (anything beyond hand-holding)
- Littering
- Tardies
- Unauthorized cell phone use in the classroom
- Violation of dress code or hair code

Intermediate Infractions Examples (list not all inclusive):

- Profanity (verbal or written)
- Vandalism
- Fighting or bullying
- Possession or use of tobacco in any form, including vaping
- Disrespect and/or open, willful disobedience to teachers or staff
- Public display of affection (see section below)
- Skipping school or class

Major Infractions (list not all inclusive):

- Possession or use of alcoholic beverages or drugs
- Indecent sexual behavior (heterosexual or homosexual)
- Weapon or fireworks on campus or at a school function
- Committing a criminal offense
- Stealing property valued at \$50 or more
- Criminal mischief- willful damages in excess of \$50
- Membership or involvement with a gang or gang activity
- Aggravated battery -intentionally causing bodily harm to someone
- Threats or acts of gross violence
- Repeated and/or multiple violations of lesser infractions
- Misuse of technology (including school-owned devices or personal devices) – such as, pornography, cyberbullying, profanity, misrepresenting an identity.

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- Violations of the Honor Code (see page 17)
- Any blatant act of Academic Dishonesty (see pages 21-22).

Appropriate discipline will be given for minor or intermediate infractions and will be administered by the Upper School Principal or his/her administrative designee. Disciplinary actions which involve more than 3 days of out-of-school suspension, including expulsion, will be determined by the President, the Upper School Principal, and his/her Administrative Team (which may include the Assistant Principal, a Guidance Counselor, the Director of Spiritual Formation, and/or the Director of BRIDGE). Expulsion may result from the first violation of a major infraction or from a combination or number of infractions such as accumulated detentions, suspensions for various offenses, constant minor classroom disruptions, or continued exhibition of a non-Christ-like attitude. In the event that the decision is made to expel a student from MA, the student and the family will receive written notice of the expulsion and an outline for appealing the decision to the Executive Committee of the Board, if desired.

CONSEQUENCES FOR MINOR RULE INFRACTIONS

- First offense: Offense documented and parents notified
- Second offense: One day detention (one hour or in-school suspension all day)
- Third offense: One week detention (one hour per day or in-school suspension all day)
- Fourth offense: Parent conference required and serious consequences will be incurred i.e. suspension from school (zeroes for all classwork missed), suspension from extra-curricular activities, behavior contract, etc.

CONSEQUENCES FOR INTERMEDIATE OR MAJOR RULE INFRACTIONS

For more serious rule infractions, the nature and circumstance of the offense will dictate the consequence. The principal and administration will exercise reasonable discretion to determine the appropriate consequence. Possible consequences are as follows (list not all-inclusive and consequences may be combined depending upon the nature of the offense):

- Detention (one day or one week)
- In-school suspension (ISS-suspension all day but able to work on assignments)

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- Out-of-school suspension (OSS)--zero for all missed work
- Forfeit of honors
- Forfeit of offices held in school organizations
- Forfeit of participation in extracurricular activities
- Behavior probation (see below)
- Immediate expulsion

BEHAVIOR PROBATION

Please see the sections entitled EXTRA-CURRICULAR ACTIVITY ACADEMIC ELIGIBILITY STANDARDS, ATTENDANCE, and DISCIPLINE for details regarding standards to avoid probation.

Students may be placed on behavioral probation when any of the school's regulations are flagrantly violated. The student's behavior will be monitored closely to determine if the student will be allowed to continue at Madison Academy, and any careless act or questionable attitude will be a basis for dismissal. Also, students placed on behavioral probation risk forfeiture of his/her privilege to participate in extra-curricular activities, including athletics and field trips, at the discretion of the administration, sponsors and coaches. While on behavioral probation, a behavior management contract will be drawn up stating expectations the student will meet in order to continue attending Madison Academy. At the discretion of the administration, students may be placed on behavioral probation at the beginning of a new school year based upon behavioral problems displayed during the previous school year.

DRUG AND ALCOHOL POLICY

For the purpose of this policy, Madison Academy defines "drugs" as the following:

1. Illegal substances, drug paraphernalia, and/or alcoholic beverages
2. Known over-the-counter medications, prescription medications, or other substances which can be used for mind-altering experiences, unless such medication is registered with the Director of Health Services as treatment for the student from a physician

Statement of Expectation: Possession, transfer, sale, or use of drugs, or alcoholic beverages on campus, or at any school-sponsored extra-curricular activity, is strictly prohibited. Furthermore, students observed to be under the influence of any illegal

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substance on campus, or at any school-sponsored extra-curricular activity, are subject to immediate confirmatory action (e.g. drug testing) at the parents' expense. Confirmation of any of the above will result in the Discipline Clause (see page 24).

Drug Testing:

Any parent may be required at any time to have his/her child undergo a drug test at parent expense and to submit the results as a condition to remain at Madison Academy. Refusal to comply with this policy or a test result that reveals use of an illegal substance (including but not limited to marijuana, cocaine, etc.) may result in immediate dismissal. Random drug searches may be made at any time.

Voluntary Admission: Any student who voluntarily admits drug or alcohol use prior to discovery by observation or random testing/search is subject to the Recovery Program Clause (see page 24).

Non-Voluntary Admission: Any student who, through random testing, searches, or observation by a school employee, is found to have used drugs or alcohol is subject to the Discipline Clause (see below).

Discipline Clause: Out-of-school suspension will be immediately enforced while further disciplinary actions are being considered by the administrative team outlined on page 19 under "CONSEQUENCES FOR INTERMEDIATE OR MAJOR RULE INFRACTIONS." The committee will render a decision within 3 school days. The Recovery Program Clause (see below) may also be enacted at the Committee's discretion.

Recovery Program Clause: For students who are not expelled, a recovery program will be instituted to reflect the specific drug policy infraction. This program will be under the jurisdiction of the school's administration and may include, but is not limited to, the following:

1. A required schedule of substance testing
2. A defined counseling plan
3. Behavior Probation

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The administrative committee will present their decision to the student and parents, with the understanding that the requirements set forth by the Committee are to be met completely. Failure to adhere to the specified recovery program will result in expulsion.

HARASSMENT/BULLYING

Madison Academy is dedicated to fostering an environment that promotes kindness, acceptance, and embraces differences among individuals. Therefore, the school will not tolerate any type of harassment or bullying. Harassment includes, but is not limited to, slurs, jokes, and other verbal, graphic, or offensive conduct relating to race, color, sex, or national or ethnic origin. Bullying includes, but is not limited to, physical or verbal aggression (hitting, kicking, taunting, teasing, threatening, ridiculing, etc.), relational aggression (harming or threatening to harm relationships or acceptance, friendship, or group inclusion), and emotional aggression (teasing, threatening, intimidating others). The school also prohibits cyber bullying (creating websites, instant messaging, e-mails, using camera phones, posting messages on social networking sites, or using other forms of technology to engage in harassment or bullying).

All students share responsibility for keeping the school environment free from harassment and bullying. Students should report incidents of harassment and bullying to a teacher or an administrator. When the school administration becomes aware that harassment or bullying may be occurring, they will promptly investigate the situation. Any student found to have violated this policy will be subject to disciplinary action, including dismissal from school. No adverse action will be taken against any person who makes a good faith report of alleged harassment or bullying.

SEXUAL HARASSMENT

Madison Academy students are entitled to an environment free from all forms of discrimination, harassment, or coercion of any kind. We expect all students to treat each other with courtesy, dignity, and respect and do not tolerate violation of federal and state laws prohibiting sexual harassment. Sexual harassment is a form of misconduct constituting a serious offense and subjects the offender to disciplinary action up to and including expulsion. Sexual harassment has been defined as unwelcome sexual comments; unwelcome sexual advances; requests for sexual favors or physical contact of a sexual nature; or creating a hostile, abusive, or offensive environment due

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to sexually suggestive conduct. **Students who believe they are targets of sexual harassment should report such conduct immediately to any administrator.** A prompt and thorough investigation of the alleged incident will be conducted, and appropriate corrective action will be taken. To the extent consistent with adequate investigation and appropriate corrective action, any complaints of harassment will be treated as confidential. Retaliation against any student who, in good faith, reports a claim of harassment or cooperates in the investigation of any such claim will not be tolerated and will in itself be subject to appropriate disciplinary action.

SEARCHES

The school reserves the right to inspect and conduct a search of a student's locker, book bag, backpack, computer, vehicle, and any other possession or property on the school premises or on a school-sponsored trip. Inspections and searches may be conducted on a routine or random basis, as deemed necessary. Further, the school has the right to seize and permanently retain property disclosed by an inspection or search which is considered potentially harmful, dangerous, illegal, or inappropriate, the possession of which is a violation of the school's rules, community standards, and/or local and state law.

SELF-REPORTING VIOLATIONS

Parents and students are encouraged to self-report serious infractions to the Principal. Open attitudes and communications demonstrate that the student recognizes the need for honesty and taking responsibility for his/her actions. On the other hand, students who try to cover up infractions, deflect blame, or otherwise obfuscate the truth will be subject to steeper disciplinary measures.

SEXUAL MISCONDUCT

MA upholds a Biblical view of sexual morality (1 Thessalonians 4:3-5). Students shall not engage in sexually-promiscuous behavior on or off campus. Violation of this policy will result in one of four options: (1) suspension, (2) exclusion from regular school attendance and regular school activity participation (homebound education), (3) student withdrawal (4) student expulsion

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Students who disrupt the school environment by promoting promiscuous practices or beliefs or by professing to be homosexually or bisexually oriented are subject to disciplinary action up to and including expulsion of the student. The administration reserves the right to use its own discretion to determine, on a case-by-case basis, what constitutes disruption of the school environment. The administration also reserves the right to make inquiries of students and parents regarding these issues and to expect truthful responses.

MATERNITY/PATERNITY

In the event a female student becomes pregnant or a male student causes a pregnancy, we want what is best for the prospective parent(s) and child. Pregnancy itself is not a sin, and, in implementing this policy, we want to be clear to not confuse the act of immorality with the value of the child. MA values the sanctity of life. The purpose of this policy is intended to be restorative in nature. We want to encourage and foster an atmosphere of compassion and support in which a pregnant student will feel strengthened in her decision to preserve her pregnancy and will not, at anytime, feel compelled to seek an abortion. However, in an effort to support what is best for the prospective parent(s) and the child, it is important for all parties to understand that young men and women facing parenthood face special difficulties as they prepare to bring a new human life into the world, and we do not believe, in most situations, that MA will be able to meet the physical, emotional, and spiritual needs of a student facing such situation. It is our anticipation that the long-term educational plan for such student(s) will likely involve a transition to an environment better-suited to meet the student's new needs.

Accordingly, when a current MA student becomes pregnant or aware that he is a prospective parent, the student shall immediately inform the administration of the situation. The student's parents should accompany the student to a meeting with the administration as quickly as reasonably possible to discuss a plan to assist the student in preparing for what lies ahead. The student will immediately be placed on out-of-school suspension for a limited period of time for the parents, student, and the administration to work together to develop a transition plan that is in the best interest of the student's continued spiritual and academic future. The goals of the transition plan will be (i) to assist the student in making plans for his/her future and the future of the child (ii) to get

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the student to a point academically that will enable the student to more easily continue his/her education in whatever manner is recommended by the administration or otherwise determined by his/her parents, and (iii) to encourage and restore the student spiritually during a difficult and stressful time in the student's life.

If the administration determines that homebound coursework is warranted under the circumstances, continued enrollment at MA will be subject to the following conditions:

1. Abortion is not an option to be considered in dealing with the pregnancy.
2. Parents and student will agree to ongoing counseling with their minister or a Christian counseling professional that is approved by the administration.
3. The student will attend and complete pregnancy counseling/parenting classes with a Christian counseling program that is approved by the administration.
4. Academic standards of the school should be maintained.
5. The student will forfeit any student leadership positions and will not be allowed to participate in student activities.
6. The student may be subject to additional fees that will be assessed to compensate for the additional time and resources that may be needed to provide and monitor meaningful homebound coursework. These fees will be discussed with the family in connection with the development of the transition plan.

MARRIAGE

Madison Academy is a coeducational institution that expects students to maintain high standards of moral purity and remain accountable to their parents or guardians. Married students are classified by law as adults and are no longer subject to the will of their parents. Additionally, the educational environment of MA is not designed to respond to the needs of young, married persons. Therefore, married students will not be enrolled and will be terminated from enrollment in this school should a student get married.

Cohabitation is an unacceptable lifestyle. A student living under such conditions will neither be accepted for enrollment nor permitted to continue attending MA.

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NOTE: The above policies relating to sexual promiscuity, pregnancy, and marriage govern both male and female students.

For Academic policies, consult the Curriculum Handbook

For Athletic policies, consult the Athletic Department Handbook

